



Pevensey & Westham CE Primary School is looking to recruit a Nursery Manager



We are starting brand new nursery provision for 0-4 year olds from September 2025

The substantive role would start from July 2025 with availability prior to this to work with the school in preparing for opening in September including recruitment of staff. School will be flexible with any availability prior to July.

At PAWS, we believe in fostering a supportive and enriching work environment. As a member of our team, you will benefit from:

- The opportunity to be involved in the set-up of a brand new school-based nursery
- Joining a successful leadership team dedicated to excellence
- The involvement in recruiting your own staff team, creating a cohesive and dynamic team
- Wellbeing support to ensure a healthy work-life balance
- Professional training and development opportunities to further your career including a comprehensive package of support from the local authority
- Supportive colleagues who share a common vision for high-quality education
- Beautiful surroundings and location that inspire both staff and children alike

We are looking for a passionate Nursery Manager who embodies the essence of early years education. The ideal candidate will have:

- ✓ Proven leadership experience in a nursery setting
- ✓ A strong initiative to create an engaging, nurturing environment for children
- ✓ Comprehensive knowledge of the Early Years Foundation Stage (EYFS) curriculum
- ✓ A steadfast commitment to safeguarding the welfare of all children
- ✓ Understanding and experience in supporting children with Special Educational Needs (SEN)

We look forward to welcoming a dedicated and visionary Nursery Manager to our thriving community at Pevensey and Westham. If you meet the above criteria and are excited about the opportunity to make a real difference in the lives of young children, we would love to hear from you!

We welcome potential applicants to visit and experience our school first hand.

Salary: Depending on experience: Grade 9 between Point 23 £32,030 and Point 25 £34,188

The role is permanent, full time (37 hours a week), full year (minimum annual leave of 4.9 weeks plus bank holidays) Shifts will range between 07.00 – 18.10, Mon-Fri)

For more information about the school please visit our website.

We encourage you to come and visit us. Please contact the school office on 01323 762269 or by email at admin@pevenseschool.org.uk.

To apply for this position please visit the vacancies section of our website <https://www.pevenseschool.org.uk>. Please complete and return the support staff application form making sure you clearly outline why we should hire you.

Closing date: 14th March noon

Interview date: 25th March or 26th March

Pevensey & Westham CEP School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All staff will be expected to obtain an enhanced DBS Certificate with the Local Authority. In addition, as part of the shortlisting process we will carry out an online search as part of our due diligence on the shortlisted candidates.

Life in all its fullness